

**Annexure-B Request for dormant account activation and updation of Re-KYC
(Non-Individual Customer)**

 Date : / /

 Service Request No:

 Account Number/s:

Dear Sir / Madam,

I/We, authorized signatories of above-mentioned Account with your Bank, request you to activate my / our Account, which is in Dormant status. The Reason for non-operations in the account: _____

Section A - Entity / Company details:

Type of Business:	<input type="checkbox"/> Comm. Agent <input type="checkbox"/> Retailer <input type="checkbox"/> Wholesaler <input type="checkbox"/> Agriculture <input type="checkbox"/> Manufacturing <input type="checkbox"/> Services <input type="checkbox"/> Trading <input type="checkbox"/> Others (For others please specify) : _____
Nature of Business / activity:	<input type="text"/>
Annual Turnover / Income: (Rs. In Lakh) (Last FY)	<input type="text"/>
Annual Turnover / Income: (Rs. In Lakh) (Current FY Projected)	<input type="text"/>
Preferred Email ID:	<input type="text"/>
Preferred Mobile No.:	<input type="text"/>
Permanent Account Number: (PAN) of Entity OR Proprietor in case of Sole-Proprietor	<input type="text"/>

Customer Signature with rubber stamp
(as per mode of operation in account)

Section B – Declaration for Beneficiary Owner (BO):

- BO details already submitted as per extant rule & there is no change in the details already furnished.
- BO details not submitted as per extant rule / BO details have under gone change & hence please find the current BO details along with applicable documents attached herewith.

Section C – Address:

- There is no change in my / our mailing address or other details like constitutions, authorised signatories, mode of operation, PAN, etc. Attached herewith are the KYC documents for the purpose of Re-KYC updation.
- I / We wish to change mailing address / constitutions / authorised signatories / mode of operation / PAN, etc. Attached herewith are the KYC documents matching with the new details for the purpose of Re-KYC updation.

(To be filled ONLY IF THERE IS A CHANGE in the mailing address):

Please update the following information in your records. Also enclosed is the self- attested copy of address proof.

New Address :
 (Please submit proof for new address.
 This will be updated as the New Address
 in Bank records)

Section D – FATCA/CRS Declaration:

- I / We have submitted FATCA / CRS details and there is no change in the details already furnished.
- I / We wish to submit / update FATCA / CRS details. (Enclose separate FATCA / CRS form as applicable)

Details for Authorized Signatory-1 <input type="checkbox"/> Beneficial Owner <input type="text"/> %

Section A – Personal:
CRN:
Customer Name:
Section B – Contact details:

- There is no change in my contact details.
- I wish to change my contact details in the bank records. Attached herewith are the KYC documents matching with the new details.

To be filled ONLY IF THERE IS A CHANGE in the contact details:

For updating New Address (provide Address Proof Document)
Address: _____ _____ City: _____ Pin-code: _____ State: _____ Country: _____
For updating New Mobile Number / Email id (provide Identity Proof Document)
Mobile No.: <input type="text" value="I"/> <input type="text" value="S"/> <input type="text" value="D"/> - <input style="width: 60px;" type="text"/>
For updating Email ID (provide Identity Proof Document)
Email ID <input style="width: 100%; height: 20px;" type="text"/>

 Customer's Sign
 (Please provide sign, name and Designation with stamp of organization)

Section C – FATCA/CRS Declaration

- I/We have submitted FATCA/CRS and there is no change in the details already furnished.
- I/We wish to submit / update FATCA/CRS details. (Enclose separate FATCA / CRS form as applicable)

Section A – Personal:

CRN:

Customer Name:

Section B – Contact details:

- There is no change in my contact details.
- I wish to change my contact details in the bank records. Attached herewith are the KYC documents matching with the new details.

To be filled ONLY IF THERE IS A CHANGE in the contact details:

Please update the following information in your records. I have provided identity / address proof for the same.

For updating New Address (provide Address Proof Document)	
Address: _____	
City: _____ Pin-code: _____ State: _____ Country: _____	
For updating New Mobile Number / Email id (provide Identity Proof Document)	
Mobile No.: <input type="text"/> - <input type="text"/>	
For updating Email ID (provide Identity Proof Document)	
Email ID <input type="text"/>	

Customer's Sign
(Please provide sign, name and Designation with stamp of organization)

Section C – FATCA/CRS Declaration

- I/We have submitted FATCA/CRS and there is no change in the details already furnished.
- I/We wish to submit / update FATCA/CRS details. (Enclose separate FATCA / CRS form as applicable)

I / We confirm the above information furnished is true and correct and the said details may be updated in the Bank records.

Signature* of the Authorized Signatory-1

Signature* of the Authorized Signatory-2

Name: _____ Name: _____

[*Please sign as per Account Mode of Operation along with Rubber Stamp of Organization]

Customer Acknowledgement Copy: (Applicable if submitted at the branch)

Service Request No: _____ Acknowledgement date:

Signature of the Bank Official: _____