

Annexure-B Request for dormant account activation and updation of Re-KYC (Non-Individual Customer)

kotak Kotak Mahindra Bank

Date: DD/MM/YYYY	Service Request No:
PART A – Dormant Account activation Account Number/s:	ı:
_	oned Account with your Bank, request you to activate my / our Account, on-operations in the account:
I/We confirm enclosing Self-attested copy of Authorised Signatories.	of Officially Valid Documents (Identity and Address proof) for Entity and
I / We hereby confirm that there is no account basis documents submitted.	change in the contact details updated in bank records. Please activate the
	Or
I / We hereby request you to update the that only contact details will be updated	contact details as mentioned in PART B & activate the account. I understand however rekyc will not be updated. Or
I / We hereby request you to update the the account.	e contact details and / or with Re-KYC as mentioned in PART B and activate
Entity Name:	
Signatures:	
(With Rubber stamp as per Mode of Operatio	n of the account)
PART B – Re-KYC (updation of KYC inf	ormation):
Company / Entity Information:	
Section A – Entity Details:	
Type of Business:	Comm. Agent / Retailer / Wholesaler / Agriculture / Manufacturing / Services / Trading / Others (For others please specify) :
Nature of Business / activity:	
Annual Turnover / Income	
(Rs. In Lakh) (Last FY):	
Annual Turnover / Income (Rs. In Lakh)	
(Current FY Projected):	
Preferred Email ID:	
Preferred Mobile No.:	
Permanent Account Number (PAN) of Entity	
OR Proprietor in case of Sole-Proprietor:	

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Section B – Declaration for Beneficiary Owner (BO):
I / We have submitted BO details as per revised rule applicable WEF March'23 & there is no change in the details
already furnished.
I / We have not submitted BO details as per revised rule applicable WEF March'23 / BO details have under gone change & hence please find the current BO details along with applicable documents attached herewith.
Section C – Address:
There is no change in my / our mailing address or other details like constitutions, authorised signatories, mode of operation, PAN, etc. Attached herewith are the KYC documents for the purpose of Re-KYC updation.
I / We wish to change mailing address / constitutions / authorised signatories / mode of operation / PAN, etc. Attached herewith are the KYC documents matching with the new details for the purpose of Re-KYC updation.
Section D – (To be filled ONLY IF THERE IS A CHANGE in the mailing address):
Please update the following information in your records. Also enclosed is the self- attested copy of address proof.
New Address: (Please submit proof for new address. This will be updated as the New Address
in Bank records)
in Bank records) Details for Authorized Signatory-1 Beneficial Owner %
Details for Authorized Signatory-1 Beneficial Owner %
Details for Authorized Signatory-1 Beneficial Owner % Section A – Personal:
Details for Authorized Signatory-1 Beneficial Owner % Section A – Personal: CRN:
Details for Authorized Signatory-1 Beneficial Owner % Section A – Personal: CRN: Customer Name: FIRSTNAME MIDDLENAME SURNAME
Details for Authorized Signatory-1 Beneficial Owner % Section A - Personal: CRN: Customer Name: FIRSTNAME MIDDLENAME SURNAME Section B - Contact details:
Details for Authorized Signatory-1 Section A - Personal: CRN: Customer Name: FRSTNAME MIDDLENAME SURNAME Section B - Contact details: There is no change in my contact details. I wish to change my contact details in the bank records. Attached herewith are the KYC documents matching with
Details for Authorized Signatory-1 Beneficial Owner % Section A - Personal: CRN: Customer Name: FIRSTNAME MIDDLENAME SURNAME Section B - Contact details: There is no change in my contact details. I wish to change my contact details in the bank records. Attached herewith are the KYC documents matching with the new details.
Details for Authorized Signatory-1
Details for Authorized Signatory-1 Section A – Personal: CRN: Customer Name: FIRSTNAME MIDDLENAME SURNAME Section B – Contact details: There is no change in my contact details. I wish to change my contact details in the bank records. Attached herewith are the KYC documents matching with the new details. Section C – To be filled ONLY IF THERE IS A CHANGE in the contact details: Please update the following information in your records. I have provided identity / address proof for the same.

Customer's Sign Please provide sign, name and Designation with stamp of organization")

Section D – FATCA/CRS Declaration I/We have submitted FATCA/CRS and there is no change in the details already furnishe I/We wish to submit / update FATCA/CRS details. (Enclose separate FATCA / CRS form	d.
ection A – Personal: INN: Instruction B – Contact details: There is no change in my contact details. I wish to change my contact details in the bank records. Attached herewith are the K the new details. ection C – To be filled ONLY IF THERE IS A CHANGE in the contact details: lease update the following information in your records. I have provided identity / address proposed in the contact details: ection D – For updating New Mobile Number/ Email id (provide Identity Proof Details) Mobile No: Email ID (Please provide is star which is the details already furnished) I/We have submitted FATCA/CRS and there is no change in the details already furnished. I/We wish to submit / update FATCA/CRS details. (Enclose separate FATCA / CRS form) // We confirm the above information furnished is true and correct and the said details may be	as applicable)
Customer Name: FIRSTNAME MIDDLENAME SUR Section B - Contact details: There is no change in my contact details. I wish to change my contact details in the bank records. Attached herewith are the K' the new details. Section C - To be filled ONLY IF THERE IS A CHANGE in the contact details: Please update the following information in your records. I have provided identity / address proposition of the contact details in the details in the contact details: Please update the following information in your records. I have provided identity / address proposition in your records. I have provided identity Proof Details in the details in the details already furnished is the contact details. There is no change in the contact details already for update seem of the new details already for update for update for the details already furnished is true and correct and the said details may be confirm the above information furnished is true and correct and the said details may be details.	
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I wish to change my contact details in the bank records. Attached herewith are the K the new details. ection C – To be filled ONLY IF THERE IS A CHANGE in the contact details: lease update the following information in your records. I have provided identity / address provided identity Proof Details in the No.: S	
the new details. Section C – To be filled ONLY IF THERE IS A CHANGE in the contact details: Please update the following information in your records. I have provided identity / address pr For updating New Mobile Number/ Email id (provide Identity Proof Details ID) Mobile No.: Email ID (Please provide star Star ID) We have submitted FATCA/CRS and there is no change in the details already furnished IWWe wish to submit / update FATCA/CRS details. (Enclose separate FATCA / CRS form / We confirm the above information furnished is true and correct and the said details may be	
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	d. as applicable)
Signature* of the Authorized Signatory-1 Signature* of the Au	e updated in the Bank record
	thorized Signatory-2
Name: Name:*Please sign as per Account Mode of Operation along with Rubber Stamp of Organization]	
Customer Acknowledgement Copy: (Applicable if submitted at the	branch)
Service Request No: Acknowledgement da	te: DD/MM/YYYY
Signature of the Bank Official:	

Section D – FATCA/CRS Declaration