

branch

# **Re-KYC form (updation of KYC information) for Resident Individuals**

Date: DD / MM / YYYY

The Branch Manager, Kotak Mahindra Bank Ltd.,\_\_\_\_\_

CRN:	Aadhaar: (Optional)*			Latest photogra (Mandatory)
PAN:	Date of birth:		Gender: M F	

## Section A – Personal:

Customer Name: FIRSTNAME MIDDLENAME SURNAME

\*This Aadhaar number will be updated in the bank records. Please provide a self-attested copy of the Aadhaar (post e-KYC authenticaton by the Bank). To get your Aadhaar no. seeded in your Kotak account for getting DBT, submit **"Request for Aadhaar seeding"** separately.

### Section B – Occupation & Income:

*Occupation Type	*Source of Income	*INR Annual Income
Retired	Pension Investment Income Rental Income Family Income	
Homemaker	Family Income Investment Income Rental Income	>2-5 Lakhs (INR)
Student Student	Family Income Investment Income	☐ >5-10 Lakhs (INR) >10-25 Lakhs (INR)
Business/Professional/Self-Employed	Business Income/Professional	$\square$ >25-50 Lakhs (INR)
Farmer	Agricultural Income	□ > 50-1 Crore (INR)
Service Public Private Govt.	Salary Name of Organization	More than 1 Crore (INR)

## Section C – Address & contact details:

- There is no change in my contact details / mailing address. Attached herewith are the KYC documents for the purpose of Re-KYC updation.
- I wish to change my mailing address / contact details in the bank records. Attached herewith are the KYC documents matching with the new details for the purpose of Re-KYC.

#### Section D – To be filled ONLY IF THERE IS A CHANGE in the mailing address or contact details:

Please update the following information in your records. I have provided identity / address proof for the same.

	For updating New A	Address (provide Address P	roof Document)					
Address								
City	Pin-code	State	Country					
	For updating New Mob	ile Number (provide Identi	ty Proof Document)					
	Mobile no.							
For updating Email ID (provide Identity Proof Document)								
Email ID								

Customer Signature (in case of change in contact details)

## Section E – FATCA / CRS Declaration:

	Part A				Part B		
		Yes	No				
a.	Are you citizen of any country other than India (dual / multiple [including Green card]			*Address for Tax Residence _		*City	
b.	Is your Country of birth is any country other than India			*Country of Birth	Place within the — Country of Birth ———		
C.	Are you Tax resident of ANY country / ies other than India			Source of Wealth	ality and Country of Tax Residency is other than USA, please provide documentary evidence) Nationality		
d.	Do you have POA or a man date holder who has an address outside India			✓ *Country of Tax residency	Tax identification Number <sup>s</sup>	Tax identification Document (TIN or functional equivalent)	
e.	Is you Address or telephone number outside India					e country in which you are tax resident issues sued, please provide an explanation below:	
	If your answer to any of the above questions is a 'YES', p	lease fill Pa	rt B				
I infor	being the beneficial owner of the accoun mation in the submitted documents to be true, correct and updated, a	and the subm	iitted documer	nts are genuine and duly executed.			

I acknowledge that towards compliance with tax information sharing laws, such as FATCA / CRS, the Bank may be required to seek additional personal, tax and beneficial owner information and certain circumstances (including if the Bank may be sought either at the time of account opening or any time subsequently. In certain circumstances (including if the Bank does not receive a valid self-certification from me) the Bank may be obliged to share information on my account with relevant tax authorities. Should there be any change in any information provided by me lensure that I will initiate the Bank promptly, i.e., within 30 days. Towards compliance with such laws, the Bank may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or close or suspend my account(s).

lalso understand that the account will be reported if any one of the aforesaid FATCA/CRS criteria for any of the account holders i.e., primary or joint are met.

Indestand that any inaccurate, incomplete or false disclosure of statement of financial transaction or reportable account by me would lead to penal consequence on the Bank under applicable law. The Bank shall be entitled to take any necessary action and recover from me such amount levied due to such inaccuracy, incompleteness or false disclosure. I shall indemnify the Bank in respect of all or any liabilities incurred by Bank, by reason of any of the information or particulars given by me, being incorrect or false or being suppressed or omitted.

#### I, do hereby solemnly declare, that the information provided above with respect to my account is true, correct and complete.

Place: \_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### Important points for filling Re-KYC declaration

- Customer to provide self attested copy of any one Officially Valid Documents (OVD's) for identity & address 1. proof and carry originals for verification when visiting the branch.
- Incase of joint accounts separate forms need to be filled for each joint holders. 2.
- 3. The Officially Valid Documents need to be within the validity period (if applicable).
- 4. Please contact the nearest branch to know more details.

Sr. No.	Name of the Document (valid)	Identity Proof	Address Proof	
1.	Passport	Yes	Yes	
2.	Driving License	Yes	Yes	
3.	Aadhaar (Post e-KYC authentication by Bank)	Yes	Yes	
4.	Voter Id	Yes	Yes	
5.	Job card issued by NREGA	Yes	Yes	
6.	Letter Issued by the National Population Register	Yes	Yes	

# Customer Acknowledgement Copy: (Applicable if submitted at the branch)

Service Request No: \_\_\_\_\_

Acknowledgement date: DD / MM / YYYY

Signature of the Bank Official: \_\_

Kotak Mahindra Bank Ltd., CIN: L65110MH1985PLC038137

Registered Office: 27 BKC, C 27, G Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400051